

By: Rosalind Turner, Managing Director Children, Families and Education
 Sarah Hohler, Cabinet Member for Children, Families & Educational Achievement

To: Children Families and Education Policy Overview Scrutiny Committee

Date: 23rd November 2010

Subject: Children, Families and Education Directorate Risk Register 2010-2011

Classification: Unrestricted

Summary: This report presents the updated risk register for Children Families and Education Directorate for 2010- 2011

Introduction

1. (1) All Directorates' Risk Registers are considered by the appropriate Policy Overview Scrutiny Committee.

(2) Risk Registers ensure that potential major risks to the people of Kent and to KCC are clearly identified and effective management action is taken to either prevent their occurrence and/or mitigate their effects. The risks identified directly feed into the Strategic and Business Planning processes. Risk management is part of our performance management process and is embedded throughout KCC and CFE.

(3) The Children, Families and Education Risk Register 2010-2011 has now been reviewed and the updated register as at September 2010 is attached for information.

Format of Risk Register.

2. All Directorates Risk Register are standardised. A 5x5 matrix is used to rank the scale of risk in terms of likely occurrence and impact (see below). This gives an overall score which categorises risks as high, medium or low, enabling management action to be prioritised.

↑ Likelihood	Very likely	5					
	Likely	4					
	Possible	3					
	Unlikely	2					
	Very Unlikely	1					
RISK RATING MATRIX			1	2	3	4	5
			Minor	Moderate	Significant	Serious	Major
			Impact				

Monitoring of Risk

3. The risk register is monitored and reviewed periodically. The CFE Senior Management Team has a strategic role in identifying future potential risks, reviewing the risk register, and ensuring that controls are in place to manage the risks.

Recommendations

4. Members of the Children Families and Education Policy Overview Scrutiny Committee are asked to note the contents of the updated 2010-2011 CFE Risk register.

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Background Documents:
None

Other Useful Information:
None